



INTERESTED IN JOINING OUR GREAT TEAM?

To view our current job postings:

- Go to governmentjobs.com/careers/northcarolina
- Set filter to Department
- Select “Dept of Commerce”



SET UP JOB ALERTS TO RECEIVE AUTOMATIC UPDATES!

APPLICATION TIPS

Complete the application in its entirety. Applicants must complete their entire work history and education on the application. Resumes are NOT accepted in lieu of an application.

Read the *Minimum Education and Experience Requirements* section thoroughly.

If your application does not clearly document that you meet the minimum requirements listed, your application will not be considered for that job.

Fine-tune your application to each specific job. Clearly list and highlight the knowledge, skills, and abilities or competencies that make you a strong fit for the position.

Proofread. Double check your application before submitting, or have someone else proofread it for errors.

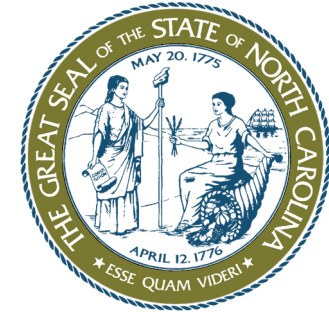
Sell yourself. Be assertive. The best way to sell yourself is to focus on the strengths you possess and the ways you could be an asset.

Do not falsify any information. The State of North Carolina verifies application information and if any information is determined to be false, your job offer can be rescinded, or if you are already employed, you can be dismissed.

For more details on the tips listed above and additional information, visit the Office of State Human Resources webpage titled “How Do I Get the Job?”



oshr.nc.gov/work-nc/how-do-i-get-job



**NORTH CAROLINA
DEPARTMENT
of COMMERCE**



JOIN OUR TEAM



OUR MISSION

To improve the economic well-being and quality of life for all North Carolinians.

OUR VISION

To foster a vibrant, resilient, and inclusive economy that makes North Carolina a preferred place for business, innovation, and economic prosperity.

OUR VALUES

Accountability, Collaboration, Courage,
Diversity, Excellence, Inclusion, Innovation,
Integrity, Respect, Trust.

The Department connects businesses with the site locations, workforce, and infrastructure they need to succeed in the nation's top state for business. We also connect local communities with the grants and funding they need to attract new business and ensure future prosperity.

Our executive branch agency administers the state's economic incentives program and publishes data, statistics, information and reports for those interested in our state's economy.

Marketing North Carolina as a business and visitor destination is another function of the Department, and to do this, we work with the Economic Development Partnership of North Carolina (EDPNC), a public-private organization established by the North Carolina General Assembly in 2014.



MAJOR DIVISIONS



EMPLOYMENT SECURITY ▶

The NC Division of Employment Security manages the unemployment insurance (UI) system, supporting workers in transition and businesses in processing UI taxes.



LABOR & ECONOMIC ANALYSIS ▶

The Labor & Economic Analysis Division (LEAD) collects data, conducts research and analysis, and publishes reports about the state's economy and labor market.



RURAL ECONOMIC DEVELOPMENT ▶

The Rural Economic Development Division (REDD) leads several grant programs and provides planning services, analysis and identification of resources needed to strengthen rural economic and community development projects.



SCIENCE, TECHNOLOGY & INNOVATION ▶

The Science, Technology & Innovation Division works with organizations across the state to identify and communicate emerging opportunities in science and technology.



WORKFORCE SOLUTIONS ▶

The Division of Workforce Solutions helps people in North Carolina find jobs and businesses find skilled talent.

BOARDS & COMMISSIONS

The NC Department of Commerce staffs and receives policy direction from three statutorily required, independently appointed boards and commissions:

- Board of Science, Technology & Innovation
- NCWorks Commission
- Rural Infrastructure Authority

The following boards and commissions report administratively to the Department of Commerce:

- Banking Commission
- Community Development Council
- Credit Union Division
- Rural Electrification Authority
- Public Staff of the Utilities Commission
- Travel and Tourism Board
- Marine Industrial Park Authority
- Utilities Commission

For more information about boards and commissions, visit commerce.nc.gov/about-us/boards-commissions.

Questions or comments? Email us!
Commerce_HR@commerce.nc.gov

The North Carolina Department of Commerce is an equal opportunity employer.